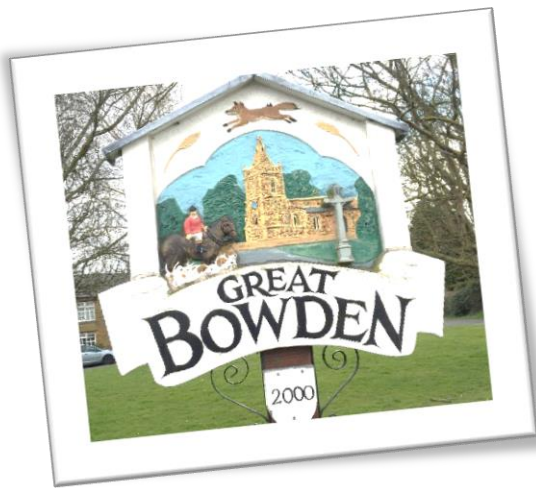




Great Bowden's Neighbourhood Plan

Our Neighbourhood Our Future

Meeting 4 - Monday 2nd May, 9.30am, Village Hall

In Attendance

Gary Kirk, Peter Mitchell, Jim Culkin, Paul Claxton, Tony Hipgrave, Natalie Holmes

1. Apologies

Liz Thomas, Richard Henwood, Anne French

2. Declarations of Interest

None

3. Minutes of Meeting held on 25 February 2016

- a) Accuracy - Proposed, Tony and seconded, Jim
- b) Logo – It was agreed the village sign should become the logo. It is recognisable and central to the village. Anne is also working on the Parish map boundary for possible use.
- c) Web page – created and live on GBPC website
- d) Stakeholder Identification – ongoing – letters should go out mid-April to inform and invite to open event where we welcome the villagers to participate with ideas and suggestions. Letters to also go to statutory stake-holders i.e. gas, highways, environment etc.
- e) Skills Audit – Paul Claxton now completed. Awaiting Anne and then spreadsheet will be circulated.

4. Visioning Exercise

Vision Statement – Peter & Tony to look at to view and gain ideas, then Peter, Tony and Natalie to produce a suitable statement for Great Bowden.

5. Open Event

Friday 6th May 7-10pm and Saturday 7th May 11.30 – 2.30pm. (Set up and down time additional either side)

Gary Kirk bought display boards with him. We will possibly require another 6-8 boards. Flip charts and Post-It Notes to get residents thoughts and to analyse such information as well as to record the event taking place.

With discussion points such as Heritage, Vision, Housing etc. We will have large size A0 maps supplied by Matthews Bills of HDC on not only the Parish Boundary but the village itself and floodplains.

We will capture all details of attendees to build a large communications list. We will offer residents chance to mark on a large map where they consider important views and for either dog walking, kite flying, walking and biking which enhance the environment and area and this information could feed into the environmental work.

We need to design a flyer for distribution. (Action: Natalie) Photos of the village and area need to be emailed to Gary Kirk ASAP for use on the display boards. We will require help for refreshments and hands on deck help to help distribute flyers etc.

Peter Mitchell has offered to set up a film booth in the committee room to capture not only the event but resident's thoughts and views on questions and topics. This will not only act as evidence but as a historic film on our village process. Ralph Holderness will take over from Peter on Saturday.

We will ask for people's ideas for the future of the village. The circle of life of residents and the infrastructure that requires. Do we have enough bungalows to downsize into – to free up family homes?

All of the information gathered from the event will be collated and evaluated to be produced into a questionnaire. The questionnaire will push through information into policy areas for developing into our NP draft.

The layout of the hall will be boards around the perimeter, tables with note pads and post it's in the centre – also for refreshments and discussions, film booth in the committee room to capture people's views and thoughts. Tony agreed to contact John Coombs with regard to helping on the day which he's done and John is willing to help. So far, the following personnel are available:

Person	Friday	Saturday
John Coombs	Yes	Yes
Paul	Yes	Yes
Jim	Yes	Yes
Natalie	Yes	Yes?
Peter	Yes	No
Gary	Yes	Yes
Richard	?	?
Anne	?	?

6. Funding Bids

Gary Kirk has the Locality bid prepares. Peter Mitchell to submit. The Parish Clerk will need to be aware of when the money will be available as he will have to bank it. After the money is received – Your Locale will then invoice us as per the headings on the funding bid so that it is all correct and ties together.

The next funding bid will take place shortly and this will primarily cover the policy work and theme groups.

The next Newsletter deadline (summer issue) date is May 7th for distribution around 21st May. Although we miss this deadline for event promotion, Peter has secured space in forthcoming issues for the NP group to report on event news and upcoming information gathering and report writing.

7. Planning Policy

This is so very important. We have all seen examples of where wording can make all the difference. It can be strong and solid or have grey areas which could be undermined or even deleted by inspectors. To make our policies robust will require us to cover all aspects of that policy statement. Why we feel it is valid and why other options/sites are not. We need to ensure it confirms with HDC Development Plan and compatible with European Legislation. It must all be evidence based. Positive in language and important in its context.

We need to ensure our plan is future proof.

8. Any Other Business

Skills – we do require help with design skills and Policy writing. Peter will e-mail residents asking for help. Peter will also contact people who might be interested in joining the advisory group.

9. Date of Next meeting

Monday 2nd May @ 9.30am, Village Hall – to view hall for the open event at the end of that week.

Close of meeting 9pm